
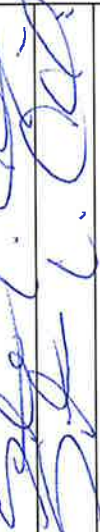




2019 - 2020 Record of Emergency Drills Rutherford Winans Academy



Fire Drills (5 total – 3 before Dec. 1 with reasonable interval between each drill)

Date	Time of Drill	Evacuation Time	Transition/Typical/Other Planned/Unplanned	Director or Designee Signature
1 9-5-19	10:00AM	2 mins	Planned	
2 10-1-19	12:20pm	2 mins	Planned	
3 10-30-19	1:00pm	3 mins	Planned	
4 5-11-20	9:15 AM			
5 6-5-20	10:00AM			

Tornado Drills (2 total – 1 must be in March)

Date	Time of Drill	Time to Shelter	Standard/Transition or Other	Director or Designee Signature
1 9-16-19	9:35AM	2 mins	Standard	
2 3-17-20	12:45pm	2 mins		

Lockdown/Shelter in Place Drills (3 total – 1 before Dec. 1, 1 after Jan. 1, 1 during non-traditional school time)

Date	Time of Drill	Time to Shelter	Standard/Transition/Other	Conducted with (Name, Title, Organization)	Director or Designee Signature
1 9-23-19	1:30pm		Standard	Steven Clark, Behavior Interventionist	
2 1-13-20	10:30 AM		Standard	Steven Clark, Behavior Interventionist	
3 3-30-20	11:00 AM				

**2019-2020 SCHEDULE OF DRILLS
HELD/TO BE HELD AT
Rutherford Winans Academy**

Fire Drills

- 1) 9/5/19 – (AM) 10:00am
- 2) 10/01/19 – (PM) 12:20pm **
- 3) 10/30/19 – (PM) 1:00pm
- 4) 5/11/20 – (AM) 9:15am
- 5) 6/5/20 – (AM) 10:00am

Tornado Drills

- 1) 9/16/19 – (AM) 9:35am
- 2) 3/17/20 – (PM) 12:45pm

Lock Down/Shelter in Place Drills

- 1) 9/23/19 – (PM) 1:30pm
- 2) 1/13/20 – (AM) 10:30am
- 3) 3/30/20 – (AM) 11:00am

Guidelines:

- 3 fire drills must be held before December 1st (with a reasonable spacing interval between each drill)
- 1 of each drill must be held in September
- 1 drill must be held during lunch or recess **
- 1 tornado drill must take place in March
- 1 lock down drill must be taken before December 1st and after January 1st